



**FORM 1**

Regulations 24  
**Building Act 1993**  
Building Regulations 2018

**APPLICATION FOR A BUILDING PERMIT**

**Description of proposed building work** .....

**To** Relevant Building Surveyor

**From**

Owner / Agent of Owner ..... ACN .....

Postal address ..... Postcode .....

Email address ..... Telephone .....

Address for serving or giving of documents (if different than above) .....

.....

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies

Contact person ..... Telephone .....

**Lessee responsible for building work**

Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee

**Ownership details** (if applicant is agent of owner)

Name of owner(s) .....

Postal address .....

Email address ..... Telephone .....

**Property details**

Number		Street / Road		City / Suburb /Town			Postcode
Lot/s		LP/PS		Volume		Folio	
Crown allotment			Section		Parish	County	
Municipality		Allotment area (for new dwelling only)					m <sup>2</sup>

Land owned by the Crown or a Public Authority:

**Builder**

Name .....

Building practitioner registration no. ....

Postal address ..... Postcode .....

Email address ..... Telephone .....





**Watershed Building Consultants ACN 118 532 755**

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**6a Seymour Street TRARALGON VIC 3844**  
P 03 5176 5888 F 03 5176 5999 E gjppslan@watershedbc.com.au

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**Site Address:**.....

### **Appointment of Building Surveyor by the Owner**

*Please complete and sign the statement below so that we can issue your building permit, carry out inspections and issue an occupancy permit or final certificate for your new building project. We will also provide Council with a copy of the building permit and approved plans and documents for its records. We invite you to check out our website or to call our office if you have any questions about our building surveying service.*

I, .....(name of owner), appoint **Matthew Curtain (BS-U 1590) of Watershed Building Consultants P/L** as the relevant building surveyor pursuant to section 78 of the Building Act 1993 for the purpose of issuing a building permit, carry out building inspections and issuing an occupancy permit or certificate of final inspection for the proposed buildingwork at the above site address.

Signature of owner ..... Date .....

### **Authorisation to Act as an Agent of the Owner**

*Please complete and sign the statement below which will allow your nominated agent to submit an application for a building permit on your behalf. We will provide you with a copy of the building permit to allow you to begin construction and a copy of the occupancy permit or certificate of final inspection upon completion of the building work.*

I, .....(name of owner), authorise  
.....(name of builder, architect, designer, agent)

to act as my agent pursuant to section 240 of the Building Act 1993 for the purpose of submitting an application for a building permit and/or an occupancy permit to the relevant building surveyor for the proposed building work at the above site address.

Signature of owner ..... Date .....