



watershedbc.com.au ACN 118 532 755

Waterman Business Centre, Suite 43, Level 2
 66 Victor Crescent, Narre Warren VIC 3805
 melbourne@watershedbc.com.au
 ph. 03 9791 3355

74 Franklin Street Traralgon VIC 3844
 gippsland@watershedbc.com.au
 ph. 03 5176 5888

Geelong
 geelong@watershedbc.com.au
 ph. 03 9791 3355

FORM 1
 Regulations 24
Building Act 1993
 Building Regulations 2018

APPLICATION FOR A BUILDING PERMIT

Description of proposed building work

To Relevant Building Surveyor – Watershed Building Consultants P/L

From

Owner / Agent of Owner ACN

Postal address Postcode

Email address Telephone

Address for serving or giving of documents (if different than above)

Indicate if the applicant is a lessee or licensee of Crown land to which this application applies (tick box)

Contact person Telephone

Lessee responsible for building work

Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee (tick box)

Ownership details (if applicant is agent of owner)

Name of owner(s)

Postal address

Email address Telephone

Property details

Number		Street / Road		City / Suburb /Town			Postcode
Lot/s		LP/PS		Volume		Folio	
Crown allotment			Section		Parish	County	
Municipality					Allotment area (for new dwelling only)		m ²

Land owned by the Crown or a Public Authority: (tick box)

Builder

Name

Building practitioner registration no.

Postal address Postcode

Email address Telephone

Stage of building work

If application is to permit a stage of the building work

Extent of stage *(provide description of work)*

Cost of work for this stage \$.....

Cost of work for the whole of the building work \$.....

I confirm that a building permit application for the proposed building work has not been lodged with another building surveyor and I hereby authorise you to refer my application to the relevant authority for the purpose of obtaining any required Report and Consent under the Building Regulations 2018.

Signature of owner or agent.....Date:



watershedbc.com.au ACN 118 532 755

Waterman Business Centre, Suite 43, Level 2
66 Victor Crescent, Narre Warren VIC 3805
melbourne@watershedbc.com.au
ph. 03 9791 3355

74 Franklin Street Traralgon VIC 3844
gippsland@watershedbc.com.au
ph. 03 5176 5888

Geelong
geelong@watershedbc.com.au
ph. 03 9791 3355

Site Address:.....

Appointment of Building Surveyor by the Owner

Please complete and sign the statement below so that we can issue your building permit, carry out inspections and issue an occupancy permit or final certificate for your new building project. We will also provide Council with a copy of the building permit and approved plans and documents for its records. We invite you to check out our website or to call our office if you have any questions about our building surveying service.

I,(name of owner), appoint Watershed Building Consultants Pty Ltd (CBS-U 65767) as the relevant building surveyor pursuant to section 78 of the Building Act 1993 for the purpose of issuing a building permit, carry out building inspections and issuing an occupancy permit or certificate of final inspection for the proposed buildingwork at the above site address.

Signature of owner Date

Authorisation to Act as an Agent of the Owner

Please complete and sign the statement below which will allow your nominated agent to submit an application for a building permit on your behalf. We will provide you with a copy of the building permit to allow you to begin construction and a copy of the occupancy permit or certificate of final inspection upon completion of the building work.

I,(name of owner), authorise(name of builder, architect, designer, agent)

to act as my agent pursuant to section 240 of the Building Act 1993 for the purpose of submitting an application for a building permit and/or an occupancy permit to the relevant building surveyor for the proposed building work at the above site address.

Signature of owner Date