



watershedbc.com.au ACN 118 532 755

Waterman Business Centre, Suite 43, Level 2  
66 Victor Crescent, Narre Warren VIC 3805  
melbourne@watershedbc.com.au  
ph. 03 9791 3355

74 Franklin Street Traralgon VIC 3844  
gippsland@watershedbc.com.au  
ph. 03 5176 5888

## **Building permit application – information to be submitted**

Thank you for selecting Watershed Building Consultants as your building permit provider. We aim to deliver a superior, efficient and friendly service. To assist us with processing your application promptly, we request the following information from you:

Application Form (can be downloaded from our website at [www.watershedbc.com.au](http://www.watershedbc.com.au))

Appointment of Building Surveyor Letter (signed by owner)

Authorisation for Owner's Agent Letter (when an application made by the builder)

Certificate of Title

Plan of Subdivision / Title Plan

Builder's Warranty Insurance Certificate or Owner-builder Certificate of Consent (if cost of works is greater than \$16,000)

A signed copy of the building contract (if cost of works is greater than \$16,000)

Working Drawings

(Drawings to be to scale and to include a general notes page referencing the relevant regulations, a site plan, floor plan, elevations, sectional elevation including timber framing schedule and a footing design)

Structural Plans

Structural Computations

Structural Certification - Regulation 126 Certificate of Compliance from the engineer

Bushfire Attack Level (BAL) assessment - if in a designated bushfire prone area